

Dear Parents,

The yearbook staff is hard at work compiling material for this year's edition of the yearbook. They have tried to incorporate some new and creative twists in the publication; it should be a wonderful book of memories for all to enjoy once it's completed.

A portion of the cost for producing this book is covered by the school fee, but students are working to help defray the remainder of the money due. The staff sponsors the annual lollipop sale for Valentine's Day, and they reach out to family and friends to secure family ads and patron listings for additional financial support.

Because the publication is now being produced digitally, we need ads to be submitted in digital (jpeg) format in order to include them in our layouts. Though this may seem intimidating to some, we have posted templates and instructions for creating a digital ad under the "Forms" link of the school website. In addition, Mr. Budde, our resident technology guru, has offered to make himself and his expertise available to parents interested in using school computers to produce their ads. The dates he will be available are Thursday, November 13 and Thursday, November 20 from 7:00-8:30 p.m.; be sure to email and let him know of your interest so that he knows to expect you on the night you want to attend his "workshop." Then bring your photos, text, and ideas with you so you'll be ready to create!

We can no longer accept ads via email. Those submitting a business or personal ad should print the attached form, fill it out, and return it to Mrs. Carapellotti in room 20 along with the check made payable to "OLGC" and a clearly labeled CD or flashdrive on which your ad is saved. Please wait to submit your order until all three items are ready for us; we will send you a confirmation sheet to indicate that we have received your order and reserved a spot for you in the yearbook. **Ads and payment are due by February 1. Please note that space is limited; ads will be placed on a first-come, first-serve basis, and only when all required items have been received.**

Personal Ads: Half Page (7x4)

Business Ads - Quarter Page Only(3 1/2 x 4 3/4)

Quarter Page (3 1/2 x 4 3/4)

If you have any questions, please direct them to Mrs. Carapellotti in room 20. The staff is grateful for any support you may be able to provide this year.

Sincerely,
Nancy Carapellotti
Kay Reilly

Name _____

Parent Ad: _____ Half Page (7x4) \$75.00 _____ Quarter Page (3 1/2 x 4 3/4) \$50.00

Business Ad: _____ Quarter Page (3 1/2 x 4 3/4) \$50.00