

School Advisory Committee Agenda

January 22, 2017, 5:30 pm – 7:00 pm

Location: Room B Parish Office

School Mission: Building joyful missionary disciples, Our Lady of Good Counsel Parish School, provides academic excellence through life-changing encounters with Jesus.

Members:

√Stacy Roberts, President	√Angela DiSalvo, 3-4	√Liz Ross, Principal	√Cristina Haass, SIT
√Colleen Liddell, Vice President	□Shelly Cervenak, 5-6	□Father John Riccardo, Pastor	√Cindy Richards, PVC President
√Kaelah Lesnau Secretary	√Kelly Mangion 7-8	√Melissa Aguilar, CIT	□ PR&M
√Emily Ryner, K-2	√Mary Key Gendron, Teacher Rep	√TBD, Jr NHS Rep	□Bob McCurdy, Booster Club
		√ Leigh Fitch	

*Anticipated absence

Agenda

- I. Call to Order – Stacy
- II. Opening Prayer - Stacy
- III. Approval of Last Meeting Minutes (October and November)- approved
- IV. Updates

- a. Principal Update

-Father John did an excellent job explaining the Strategic Plan in the latest newsletter. The team is currently meeting 2-3 times a month to create aligned goals for the church and the school. The committee consists of the pastor, administration, two teachers, members of the parish, parents from other schools and they discuss a plan of action for the future. At their meetings, they will be discussing the things the school and church do really well and things that can be improved on and will then create a plan of how that will happen.

The current focus is on next year's accreditation. Kaelah was recently hired to gather data and create a document that will be presented next year. They are also working on marketing and Open House. The videos, photos, etc have been excellently done! There is a new Facebook group that teachers are updating daily and even on the weekends. There is a team of 5 teachers that each takes a day to post updates. Liz talked about the power of social media and the importance of sharing the video about the school and how many people it can reach in such a short time.

They have began the process of hiring a new principal. They wrote a job description, Father John added to it- he has some really great ideas such as posting it nation wide and not just through the AOD. The hiring team will consist of Father John, staff, parents, and administration. More info about the timeline will be available soon.

Stacy gave good feedback on the Facebook page.

Melissa shared that is the most advertisement that she has seen before. Liz said that is due to the new marketing person for the parish and she has been putting a lot of effort and energy into the school.

b. CIT Update

-Mary Delpup is out of retirement and is currently working with a team to develop service projects. They are hoping to have a master list that will work for both the parish and the school so that we can be working cooperatively on the same projects.

-Catholic Schools week- there will be a focus on the Blessed Mother. There will be different stories of Mary, a Rosary craft (an older grade will be paired with a younger a grade), and other activities focusing on the Blessed Mother. . On Wednesday the students will be going to Adoration. Before they go, each student will be taking home a family prayer sheet to fill out for personal intentions. A decade of the Rosary will also be said over the PA each morning. It was asked if classes could pray a decade each day- Mrs. Gendron shared that October/May classes do say a decade each day. Mrs. Maille has gone in to talk about the Rosary and the Mysteries with classes.

c. Booster Club Update- the fish fry does start on 2/16. All can sign up to volunteer.

d. NJHS Update- NJHS students were present at the meeting

-Braden proposed that each month supports a different type of cancer.

Maybe an out of uniform day to wear the color that represents that particular cancer, bagel sales, etc. They are researching different charities and trying to find a good time to implement it so that it does not interfere with other fundraisers. Kaelah mentioned doing a service project per grade level, but it was discussed that it would be more difficult for parents and we could raise more money focusing on one service idea as a school.

Ryan shared his idea for a canned food drive for a Lenten Service project. They are currently looking for a place to donate the food to. Liz mentioned that she found a soup kitchen that dry goods could be donated to. Lent is a great time to donate food because donations from Thanksgiving and Christmas will be low by the time we collect.

The NJHS is currently working on the service project for Catholic School's week-blessing bags. Each grade level is asked to donate travel sized necessities that will be placed in the blessing bags. Each class will also be asked to write cards for the blessing

bags; this is a good way to get the kids involved and make them more personalized. . They will be assembling the week after Catholic School's Week.

e. PVC Update

- Groups will be set up at Open House.:CYO sports, American Heritage, Cub Scouts, Spirit Wear, etc.
- The PVC is providing a treat on Tuesday for Catholic School's week. All students will be getting a pack of Starbursts.
- The magazine drive has begun. Christina did take over this year and we are all thankful.
- PVC has purchased Kindergarten mats have been purchased for Mrs. Kowalski's room, the chapel has two new reliquaries, a New flip chart in room 3, and a new magnetic board in room 10.
- They are researching and planning for new technologies for next year
- There is a reception for committee chairs in April to thank them of their dedication and hard work.
- PVC is looking for Vice President and Secretary for next year. If you know of anyone that may be interested or a good fit for the position, share the info with them.
- Susie has already begun working on the Cash Bash for next year and has a few new ideas.

V. Open House – Sunday Jan 28 1:30 – 3:30

- SAC members are there to greet the parents, answer any questions or direct them to where they need to be. Mrs. Ross is working on a list of commonly asked questions to help the volunteers. They have reworked the flyer to help with the questions that people may have. Colleen shared that the U of D open house was great because the president of the school was outside greeting the parents. It was a very good first impression. Leigh and Liz discussed possibly rotating for more of a presence and ease of answering questions. Kaelah asked if a priest could be made available to greet families. This may be hard because the Open House is right after mass. Staff will be there at 1:00, volunteers should be there by 1:15.

We will be attending the Parade of Preschool at the library. It is during the mid-winter break. Liz and Mrs. Lemmer will be there to run the booth that is reserved for our school. Kaelah volunteered to be there as well if need be.

VI. New Business

- Reverse Recess

-Stacy gathered research about doing a reverse research. She found peer reviewed journal articles (4 of which were positive, one negative). The articles

did state that students did eat more when they ate after playing. See attached notes from Stacy's research findings.

Stacy did a Facebook poll among friends to see the order of eating and play and found many of her friends do the reverse recess and are very happy with it.

Mrs. Ross's concern is the time and the schedule. They have to run everything 40 minutes earlier, which would cause lunch to start at 10:30/45.

Stacy has 3 Catholic Schools in Grand Rapids that do this type of schedule. Mrs. Ross and Mrs. Kowalski meet every year to do the Master Schedule and Liz will share this info with Lauren to see if it is something that can be done. It is tricky because the gym is used for gym, mass, assemblies, lunch, etc. Liz will keep us posted.

We need to brainstorm new members for next year's SAC. We need a Vice President and a junior high representative,

VII. Round Table

-Melissa brought up the tuition for next year. It is a 5% increase. Liz shared that it is comparable to surrounding schools. A lot of focus was put into the 1/2 day and full day preschool tuition due to many concerns that were expressed by parents. Our current preschool families will be given a refund per family based on the specials and such that they were promised. The tuition is now more reasonable and will also receive the specials that were promised (music, computer, gym, library, and Spanish). For preschool, our hope is to keep them throughout 8th grade. Kaelah expressed her thanks for investigating the issue. Christina expressed that it was a great show of good faith for the school.

-Emily shared some concerns/questions that were brought to her attention: Are there open meetings for the PVC that the parents can attend? The answer is yes, one in December and one in the Spring. In the past, no one has shown up, so it has not been publicized as much. There will be one in the spring. They will find a date and announce it so parents know that it is open for all to attend. April is probably better because it is less busy. They will get with Janet to reserve a room and then get the word out.

-Can there be a bio about the specials teachers? Yes- this is something that can be easily added to the school's website.

-What happened to Grandparent's Day? Grandparents day is every other year. It should've been done this year. It would be very difficult to still have it this year, but will likely be next year so that the church can be reserved, etc

-Is hot lunch getting good feedback? The only negative was the Lenten Fridays with veggie and tuna subs. They are thinking they will offer cheese pizza next year on Fridays during Lent.

-why the calendar change? Parents were complaining how late we were getting out- the answer was to start earlier.

- are SAC minutes public? Yes- they can be found on the SAC site. Emily asked if there should be more communication about the minutes to the parents. There should be more communication about who the reps are to the parents. Once the minutes

are sent to Mr. Budde, there will be a reminder in the Crusader Connection. Kaelah will CC. Mary Cabbie to add a reminder in Crusader Connect once new minutes are posted.

-Christina talked about the magazine drive and how there is really great stuff and that it not just magazines.. The first year we raised about \$14k and it has dwindled down. It was on grade link for a long time, but was taken down. Christina will send the link to Mr. Budde to put on the homepage of the school as an announcement/reminder. The link is live and still connected to the school even when the drive is not occurring. We should put it up on Facebook. Christina had the idea of having an end goal- where is the money going to go? Maybe SmartBoards? It helps people to see where their money is going.

-PVC is allocating funds for the last remaining rooms for renovations: Rooms 6, 7, 8. Mrs. Gendron asked if it will continue to the other classrooms. The Staff is under the impression that their rooms will get done in another wave. Cindy will mention it at the next PVC meeting.

-Colleen asked if there are any yards sales left. They were available to grab at pick up as well as Donuts after mass. Liz had some with her and handed out to many SAC members

-Everyone is excited about pajama day- high hopes that all follow the rules

-Kelly liked the sales catalog.

VIII. Closing Prayer – Liz Ross

IX. Adjournment 7:05

School Advisory Committee Agenda
 February 26, 2018, 5:30 pm – 7:00 pm
 Location: Room B Parish Office

School Mission: Building joyful missionary disciples, Our Lady of Good Counsel Parish School, provides academic excellence through life-changing encounters with Jesus.

Members:

<input type="checkbox"/> Stacy Roberts, President	<input type="checkbox"/> Angela DiSalvo, 3-4	<input type="checkbox"/> Liz Ross, Principal	<input type="checkbox"/> Cristina Haass, SIT
<input type="checkbox"/> Colleen Liddell, Vice President	<input type="checkbox"/> Shelly Cervenak, 5-6	<input type="checkbox"/> Father John Riccardo, Pastor	<input type="checkbox"/> Cindy Richards, PVC President
<input type="checkbox"/> Kaelah Lesnau Secretary	<input type="checkbox"/> Kelly Mangion 7-8	<input type="checkbox"/> Melissa Aguilar, CIT	<input type="checkbox"/> PR&M
<input type="checkbox"/> Emily Ryner, K-2	<input type="checkbox"/> Mary Key Gendron, Teacher Rep	<input type="checkbox"/> TBD, Jr NHS Rep	<input type="checkbox"/> Bob McCurdy, Booster Club

*Anticipated absence

Agenda

- I. Call to Order – Colleen Liddell 5:32pm start time
- II. Opening Prayer - Cindy Richards
- III. Approval of Last Meeting Minutes (January) Kelly and Mrs Ross approved
- IV. Updates
 - a. Principal Update – Liz Ross
 - Open House Results extremely successful 53 families registered and 22 applications. All across board on grade levels. Variety of age level. Preschool teachers attended parade of preschools. Terri and Mrs. Ross attending St. Mary’s of Wayne this week as they are closing to reach out to those families. Compliments on tour guides being welcome and open.
 - Principal Search. New superintendent at AOD. Fr John formed committee with Fr Dave, Superintendent Kevin Kajewski, Bob Carnacky (consultant) and Mrs Hill representing alumni of OLGC and former parent, as well as Jeremy Borys, Mrs Moser, Mrs Padula and Mrs Ross. Process is to form committee and get opinions from stakeholders. Survey to parents with what they are looking for in our new principal. They will form this survey in their upcoming meeting. Mrs. Ross will go back to her role as Assistant Principal. Video also made to go along with job description to be posted nationwide. Three rounds including skype interview, then to come in and final

round to come down to 2 or 3 candidates. Bob asked how this will be different this time to avoid what happened last time. Last time it was posted locally. Leigh thought it wasn't unified last time. New committee will see candidate in all settings including faculty and committee. There were not many choices last time and we are hoping there are more now that this is open nationally; there will be more applicants. Candidates will take personality test. DISC and WPD2.

- b. CIT Update – Colleen Liddell from Melissa Aguilar. 1) January's focus was Catholic School Week and the students:
 - learned about the story of Our Lady of Good Counsel
 - completed a buddy activity focusing on the rosary
 - that Wednesday was a day of prayer and the students brought intentions to leave by the tabernacle(2) CIT will be focusing on using scripture verses to guide students in their time of prayer
(3) CIT will begin planning for the OLGc feast day/May Crowning
(4) CIT is discussing ways to promote morning 7:30 mass with Fr. John
(5) next month will have an update on the "Fight the Good Fight" initiative
- c. Booster Club Update – Bob McCurdy - Could use registrants for March Madness on March 15th. Need to fill it up and we are far from it. Booster Club to talk about other options in terms of fundraising. Lacrosse both boys and girls are exploding with registrants. Some sports are down and all sports will be discussed as to what we will have moving forward. Hoping Basketball and Volleyball tournaments to be held at our gym in the future. Merger with other catholic schools in our area for the football program for the fall season. It is called Catholic West.
- d. NJHS Update – TBD Food Drive for St Al's March 12-23. Food pantry is extremely low and we want to restock.
- e. PVC Update – Cindy Richards - We are getting 21 cleverTouch boards to be installed into the classrooms in the fall. All school confession March 15th. General Meeting for PVS April 13th for anyone wanting to attend. Fundraisers to be discussed for next year. Possible trivia night, fall bash, etc.

V. New Business

- Support for our teachers and students in wake of latest school shooting – Kelly Mangion. Kelly wrote letter to SAC on this and it will be sent separately. As a group, we feel that the March suggested by Kelly is not appropriate for the younger kids at OLGc. Since our children are PreK-8th Grade. The letter given at this meeting will be given to Fr. John as well. Perhaps a prayer is lead instead of the March/Walk Out. Mrs. Ross detailed our procedure in place. Next steps would like to be to go to Fr John and ask for a Prayer instead of a March/Walk Out. Mrs. Ross to bring to AOD as well.

- New Members – Colleen Liddell - Open position needed to be filled for 7-8th grade. Colleen was asked by 6th grade parent how 7th grade will work for next year. 64 kids for next year. Mrs. Ross is in process of going through this.

VI. Round Table - Bob McCurdy asked why children are penalized for parents taking or planning family vacations. Where policy came from that students are not able to take their missing work with them prior to their vacation. Mrs. Gendron explained why she felt the policy is in place and that they stick to it. Possibly new guidelines to be revisited.

VII. Closing Prayer – Colleen gave closing prayer.

VIII. Adjournment

School Advisory Committee Agenda

April 16th, 2018 5:30 pm – 7:00 pm

Location: Room B Parish Office

School Mission: Building joyful missionary disciples, Our Lady of Good Counsel Parish School, provides academic excellence through life-changing encounters with Jesus.

Members:

√ Stacy Roberts, President	√ Angela DiSalvo, 3-4	√ Liz Ross, Principal	√ Cristina Haass, SIT
√ Colleen Liddell, Vice President	√ Shelly Cervenak, 5-6	□ Father John Riccardo, Pastor	√ Cindy Richards, PVC President
√ Kaelah Lesnau Secretary	□ Kelly Mangion 7-8	√ Melissa Aguilar, CIT	□ PR&M
□ Emily Ryner, K-2	√ Mary Key Gendron, Teacher Rep	□ TBD, Jr NHS Rep	□ Bob McCurdy, Booster Club

*Anticipated absence

Agenda

- I. Call to Order – Stacy
- II. Opening Prayer -Stacy
- III. Approval of Last Meeting Minutes- approved
- IV. Principal Update

Principal search-

Over Easter break, the first round of interviews were conducted and candidates were narrowed down. Candidates extend far beyond the Midwest, as it was a national search, but all with Michigan ties. The 2nd round will be conducted this Thursday and Friday (there will be 4 total). After the 2nd round, the committee will narrow it down to the final two candidates. For the final round, the candidates will be brought into the school and will be given scenarios that they are given a certain amount of time to complete each. During this time, the interview committee will fill out a “grade” like survey about each candidate and these will be passed on to Father John, who will make the ultimate decision. They are hoping to announce the new principal by mid May.

Field Day (June 1st) will be at the new expansion this year. The students will be bussed to the church and the day will start with 9:30 mass. Activities will be held on the field.

Parent volunteers will be asked to secure the area since the church is an open facility. PVC will be providing a hot dog lunch. If students do not like hot dogs, a brown bagged lunch can be brought too. They are planning to end around 1:15.

SIT- there was a Catholic schools survey that was passed out that that explored schools' strengths and weaknesses. The data that they received back on our strengths and weaknesses aligned with their original thoughts. A letter highlighting the findings will be sent out along with the actions that will take place to improve the weaknesses. One of the weaknesses that we were aware of was that the church and the school were separate from each other- so we are now trying to bridge the gap. One thing that they are doing is having one slide regarding/promoting the school at every mass. The Strategic Plan will hopefully be rolled out by the end of June. We create the presentation and share it with the AOD. They then come back to us with changes and additions that need to be made. This too will be shared with all stakeholders.

V. CIT Update

The focus is on the month of May. The May crowning is April 26th. The selection for the Honor Guard information was sent out to all the families. Ms. Maile is working on getting educational tools for the Scapular and a prayer.

Masses will continue with Father John on Wednesday and Friday mornings through the end of the year.

Stacy asked about the ALPHA for school families participation and if it will continue.

Melissa was not sure if it would continue for just school families.

Melissa asked about bullying issues. Leigh shared that a lot of kids aren't sure if kids know the difference between mean behavior and bullying. A lot of kids have issues that they don't know how to solve and they need an adult. Liz expressed that they have an interest in teaching kids how to use their voice through compassion and virtues. All of our Time to Think forms and PCFs are virtue based. . Liz shared that she has noticed an increase in kindness and students sticking up for mean behavior. There is an increase in positive PCFs- which is huge because it encourages kids to do it more.

There will be another Walking With a Purpose next year along with Opening Your Heart as well as Balance.

VI. Booster Club Update

Golf Outing is set for June 16th.

VII. NJHS Update

April 25th- out of uniform cancer fundraiser. Donated money will go to the St. John Paul the II research center. Posters are hung and announcements are made to teach the kids about what they are raising money for.

There is also going to be a grounds clean up. It will be started during the school day in May.

VIII. PVC

On Thursday there was a reception for the 40 committee heads.

The General PVC meeting was held on Friday with a few people showing up.

Spirit Wear website will be live again on April 27th.

There will be a used uniform day on May 18th. A closeout sale with old spirit wear will also be on sale on the Used Uniform Day. Shelly brought up that some of the uniforms should be filtered out due to stains, holes, etc.

New PVC officers will start on June 1st. There will be a new VP and Secretary. Susie will be attending the next meeting to represent PVC.

New Members- Heather Gardner volunteered for the 7/8th representative. We are still looking for a VP. Stacy will put something in the pipeline for any new interest and list Colleen as the contact. Those who are interested will be given a week to submit their names so that we can have the new members at the next meeting.

The next meeting on May 21st will start at 4:30 to do the walk through to see what things need to be fixed.

VIII. Round Table

Mary Kay shared that everyone is excited for their new boards

Cindy mentioned that there were some anonymous donors for the screens. The donations will actually be put towards the training instead of listing who donated to the screens. The parish paid for 1/2, and for that we are grateful.

Colleen had a parent ask about staff updates. The only teacher officially retiring is Mary Short. Father did approve 2 full time staff members in the support room. They are working with the finance team to see what the salary will be to see if any staff members would be interested. Mrs. Tiderington and Mrs. Thompson will both be back next year. Father hired Claire McMillan as OUR music teacher instead of shared time. She has so many incredible ideas and will now be taking on choir and all of the music at division liturgies. Our mission is to bring our kids to Jesus and music is a great way. Everyone is VERY excited!

Shelly brought up Spanish and computer teachers. They are both shared time teachers. There have been a few computer teachers, but the new teacher is an expert in the area and has been doing great. If they will be back next year is up to Shared Time. Liz meets with Shared Time on May 1st and will get more information.

Colleen thought the St. Al's food drive was awesome.

On the 31st, the seniors will be coming here and enjoying a presentation of “Shrek. Some of the students will be playing BINGO and preparing food for them as well. It is a great way to teach the students service.

St. Christine’s is looking for volunteers to make the food and serve through the summer. If you go to the school’s website there is a link.

Stacy shared that everyone is very excited for Shrek. There will be 2 performances: one on the 25th during the day for the students and then one the 27th in the evening.

IX. Closing Prayer – Colleen

X. Adjournment- 6:32

School Advisory Committee Agenda

May 21, 2018, 4:30 pm – 7:00 pm

Location: Room B Parish Office

School Mission: Building joyful missionary disciples, Our Lady of Good Counsel Parish School, provides academic excellence through life-changing encounters with Jesus.

Members:

<input type="checkbox"/> Stacy Roberts President	<input checked="" type="checkbox"/> Emily Ryner Grades K-2	<input checked="" type="checkbox"/> Liz Ross Principal	<input type="checkbox"/> Cristina Haass SIT
<input checked="" type="checkbox"/> Colleen Liddell Vice President	<input checked="" type="checkbox"/> Angela DiSalvo Grades 3-4	<input type="checkbox"/> Father John Riccardo Pastor	<input type="checkbox"/> Cindy Richards PVC President
<input checked="" type="checkbox"/> Kaelah Lesnau Secretary	<input checked="" type="checkbox"/> Shelly Cervenak Grades 5-6	<input checked="" type="checkbox"/> Mary Key Gendron, Teacher Rep	<input type="checkbox"/> TBD PR&D
<input type="checkbox"/> TBD Jr NHS Rep	<input checked="" type="checkbox"/> Kelly Mangion Grades 7-8	<input type="checkbox"/> Melissa Aguilar CIT	<input type="checkbox"/> Bob McCurdy Booster Club

*Anticipated absence

Agenda

1. School Tour
2. Call to Order – Colleen Liddell
3. Opening Prayer - Melissa Hunt

4. Approval of Last Meeting Minutes (April)-
Mellissa approved and Kelly seconded

5. Updates

Principal Update – Liz Ross

June 1st is all set for Field Day at the church expansion.

PVC is providing lunch (hot dogs). Those who do not want a hotdog lunch can bring their own lunch.

Staffing-Mrs. Tiderington has retired. Mrs. Hunt and Mrs. Ross are forming a committee and are in the process of hiring a new teacher to fill her position. Mrs. Szymanski will be retuning in 1st grade. Mrs. Stowe and Mrs. O'Sullivan will be moving to be the resource room specialists.

Strategic planning committee will be meeting through June (last week of June is the last meeting). The document will hopefully be provided soon to school families.

Mass of the Holy Spirit -Mrs. Hunt has been very impressed with all of the hard work that has been done on the Strategic Planning and is excited for all that will come from it. After the mass in August there will be a Vision Casting where her and Father John will share the

vision of the school and parish bridge. This will take place after the 6:00 mass September 6th.

First Day of school is August 27th and it is a 1/2day

2. CIT Update – Melissa Aguilar

During the month of May, flowers were brought in to decorate the various statues of Mary throughout the school, both inside and out

Donations of brown scapulars are still being received to pass out to the students. Mrs. Napolitano has been doing presentations on the Blessed Mother to the classrooms (k-1) and giving them the scapulars to the students.

Mrs. Maile is seeking donations of rosaries so there can always be a class set available in the Chapel. Mary Kay said that she thinks there are extra rosaries already in the classrooms from when the class sizes were larger. She is also looking for candles (battery operated) and vases to decorate the chapel with

ALPHA will be done for school families again, but likely not until winter. New leaders are needed. In order to be a leader, you must have attended an ALPHA

course as well as attend the training that is provided in August.

3. Booster Club Update – Bob McCurdy
4. NJHS Update - TBD
5. PVC Update – Susie

The main update is getting the secondary (3/4 and 5/6 grade) hallway painted

Shelly brought up getting funds together for GaGa Ball court on the playground. It is a fun game that can include a lot of kids. They are looking at adding a playground

Fall Bash information has already been sent out searching for donations

6. New Business

New Members – Colleen Liddell

Elizabeth Pawluszka- Vice President
Heather Gardner- 7/8 Representative- was chosen for longevity because of the possible

turnover next year,; her experience will be appreciated

2018-2019 SAC Meeting Schedule

Colleen did not book the parish office yet because she wanted to check if Monday nights at this time are the best for everyone. All agreed that Mondays are good and Emily suggested doing 6:00 instead and it was better for a lot of the members. Meetings will typically be held the 3rd Monday of every moth.

7. Round Table

Melissa A. mentioned the PCFs and pointed out that on the negative PCFs here is a narrative portion where students can explain their actions, but there is not a narrative spot on the positive ones. Liz said that is can be added, but the idea was that the students would share it with their family. Melissa also shared that her daughter loved the St. Al's visit- but this year their (St. AL's) schedule did not allow for 2 visits

Mrs. Hunt shared that the staff is doing a book study and they want the parent leaders (SAC/PVC) to have a copy to read as well. "The Leader in Me" is

the book that has been chosen. The plan is to read it this summer so that we can have discussions with the staff.

Shelly brought up field day. Pre-k is now included and parents do not have to stay, but volunteers are needed.

Angela welcomed Mrs.Hunt. She mentioned that the environment of OLGc is more than just a building, and though changes and updates are nice, it is not what is important or why we send our kids to the school Susie piggy backed on what Angela said and agreed.

Kaelah presented the idea to create a new “Teacher Appreciation Committee” in order to show our teachers how much we appreciate all that they do for our families. The idea is to have consistency school wide. Kaelah and Mrs. Hunt will be meeting to explore ideas and scheduling activities throughout the year.

Kelly is very grateful to have served and is looking forward to her next adventure. Liz appreciates everything that Kelly has done, especially for decorating the hall for the Late Night with Father John discussions.

Mary Kay welcomed Melissa to the staff. She shared that she does feel appreciated by the parents. She sent her kids here because she believed in it...and it is a better school now, especially spiritually.

Kaelah asked if there was any discussion on adding a 3 year old preschool. Mrs. Hunt agreed that starting a faith filled education at a young age is so important and definitely will be explored.

Melissa A. shared that she is on a new business ` adventure and is working for a printer, so if there are any needs for flyers, notepads, etc that need to be printed to please contact her

8. Closing Prayer – Liz Ross

9. Adjournment-6:33

School Advisory Committee Agenda
 September 18, 2017, 5:30 pm – 7:00 pm
 Location: Room B Parish Office

School Mission: Building joyful missionary disciples, Our Lady of Good Counsel Parish School, provides academic excellence through life-changing encounters with Jesus.

Members:

√ Stacy Roberts, President	√ Angela DiSalvo, 3-4	√ Melissa Lambrecht, Principal	□ Cristina Haass, SIT
√ Colleen Liddell, Vice President	√ Shelly Cervenak, 5-6	□ Liz Ross, Vice Principal/ Crisis Team	√ Cindy Richards, PVC President
√ Kaelah Lesnau Secretary	√ Kelly Mangion 7-8	□ Father John Riccardo*, Pastor	□ PR&M
√ Emily Ryner, K-2	√ Mary Key Gendron, Teacher Rep	√ Melissa Aguilar, CIT	√ Bob McCurdy, Booster Club □ TBD, Jr NHS Rep

*Anticipated absence

Agenda

- I. Call to Order – Stacy
- II. Opening Prayer - Stacy
- III. Introduction of SAC members
- IV. Approval of Last Meeting Minutes- nothing outstanding in previous minutes
- V. Principal Update

School year is off to a great start. Mission statement was reviewed by the school staff and changes were made. The new Mission Statement is: Building joyful missionary disciples, Our Lady of Good Counsel Parish School, provides academic excellence through life-changing encounters with Jesus. The new statement will be made into posters and put into all classrooms and throughout the school. All students, staff, parents should know the new mission statement.

Logo- Mrs. Lambrecht requested a “branding package” which was not in place before. The current school logo of a crusader is our “mascot” logo and is something that would be nice if it would be similar in uniform throughout the school, sports, etc. New logos were presented to SAC and were shared at the Kindergarten round-up. Different coloring options were presented and all agreed that certain color combination can be better on different things. With the new logo, it seems that kids would enjoy the spirit wear more. Currently there is not ONE logo for CYO, school, etc.

They are now similar enough though that everyone thinks of OLG C school when they see the crusader mascot logo. Thoughts of playing around with the wording were brought up and making Our Lady of Good Counsel larger, but it was decided that it would be too wordy and hard to read. All SAC members agreed on the new logo presented by Mrs. Lambrecht and are excited for to move forward with all branding.

- Accreditation/AOD survey- we have adopted the AOD grading scale, report card, and curriculum. High schools throughout the AOD like the uniform grading scale to be comparable to other schools. Report cards will be the same across all AOD schools. Having the same grading scales, report cards, and curriculum makes transitions to different schools easier and allows for easier comparison. Over the summer, teachers were trained on a new religion curriculum. The new religion curriculum was rolled out and teachers are now teaching to those new standards. It is on -going and new standards are being added by individual teachers. There are currently 13 standards and 70 Benchmarks that can be seen at: www.catholicstandards.org

Mrs. Lambrecht is on the academic excellence committee for the AOD and we will be using the AOD recommended staff, parent, student survey to see what stakeholders think/feel about the curriculum, the mission and the school. The survey will be sent out during Catholic School's Week across the AOD. Madonna University and U of D are conducting the survey. The surveys will be sent back to them and they will then create a report. It is a 4 point scale, four being the highest and one being the lowest. This will allow the staff and school to focus on certain areas that need improvement. The SAC will review the report before it is presented to the parents.

- Hot lunch program- new this year and the kids are enjoying it
- Dress Code changes- policies will be followed as they are at this point, but handbook will be reviewed each year. 7-8 grade girls asked if they can wear skirts- it is something that can be reviewed later. Nail polish color- light, neutrals are OK. Kelly's daughter spoke to Mrs. Lambrecht about the nail polish. It currently says "no color". A few years ago, it was presented to Mr. C. to allow JR high to wear nail polish. Mrs. Gendron does not think it would be a distraction and sees it as a privilege for the older students. Stacy suggested allowing them to earn the privilege. Mrs. Lambrecht has been impressed with the JR High's respectfulness so far and will

hold them accountable. SAC recommends that the policy stays and it becomes a privilege that is earned.

Stacy mentioned the sock dress code and the issues with finding appropriate socks without writing, colors, etc. Shelly agreed with the difficulty in finding socks for girls. It can be up for amendment and we can add some clarity to the new policy. Can logos be acceptable?

More discussion will be had at October meeting.

- Calendar Updates- no calendar updates as of now. Over the last few years, SAC has been working towards separating from Plymouth/Canton Schools. It allows us to have religious holidays off when public schools are not out and freedom to schedule professional development days, and end school earlier in June. Busing was a concern, but it is a few short days and the test weeks in previous years proved that it can be done. The calendar was released earlier last year due to the changes with the start and end date. Mrs. Lambrecht asked if there should be another survey out about the current calendar. All agreed that we will leave it as it is- Angela was not in favor of the change, but now loves it and sees why the change was made. Our spring break will always be over Easter. There are very few schools that start after Labor Day in the AOD because they have festivals- Most start before and we will continue to follow the before Labor Day start.

VI. Old Business

- Parent Code of Conduct- where was it left? There was supposed to be a double sided code of conduct sent out that was to be signed by parents, but was never put into place. It is in the handbook currently and was missed by many parents. It was established due to some instances where parents did not behave appropriately at school or at school functions as well as teachers being attacked on social media and lines were being crossed. Many AOD schools have a Parent Code of conduct. Bob believes there should be a universal code across the board. The Parent Code of Conduct was reviewed and protocols were discussed. Discussions about removing the student from the school as a consequence were had and how it would take place. Colleen was concerned about the parents being allowed back on the campus if the child was able to return to school. Bob questioned if the policy had been reviewed by an attorney. It needs to be revised by an attorney before printed and given to the parents to protect the school. There is an AOD volunteer code of conduct that all parents should already follow. Mrs. Lambrecht will be reaching out to other AOD schools that have similar policies.

VII. Round Table

*Shelly mentioned the worries with the preschool and things that were presented to the parents last year that was changed without warning. The price increase was something that was mentioned and maybe a different way to compensate parents was brought up.

Kaelah mentioned a three's program. There is no room right now.

Bob mentioned that the Booster Club is looking to have very set schedules where certain topics are discussed and changed so that things are not continually changing. He also discussed that is important to speak with one voice once a committee has made a decision and to support one and other. He also expressed a concern about the Booster Club and the school fundraising being done at the same time.

Emily brought up the online school directory vs. the book that was given in past years. She feels it was better to get the booklet as opposed to online. From a PVC standpoint, Cindy shared that in doing the online version, it was able to be brought to the parents a lot sooner than last year. Emily wants the class lists and rooms to be listed, but in an organized manner. Cindy will look into ways that we can reorganize it.

Cindy provided a PVC update. DOVEs hours are now on Gradelink and it is easier for the PVC and is much more convenient for parents to track hours.

Spirit wear will be able to be purchased online now that the logo was approved. They will start with a few items and then will add seasonal items later (umbrellas in the spring, blankets in the fall).

Kelly received numerous calls before school for 7-8 grade as the SAC rep regarding the cell phone policy. She hopes that most people have been in contact with Mrs. Lambrecht. Mrs. Lambrecht shared that the feedback she received was mostly positive. It is currently being in the process of being changed and will be updated within the next month. The new policy is that there are zero phones in use on school campus, but can be kept in the lockers at school. It was addressed at Parent Night as well.

Kelly also brought up the opportunity for students to volunteer more. Possibly cleaning out- basement in the JR High building to use as storage, etc

Melissa discussed the new campus minister, Mrs. Maile. There is an Intercessory Prayer team that are working towards helping families become more prayerful.

CIT meetings will now have either Deacon Dave or Sandy present

The Pro-life group will continue in the older grades

Our Lady of Fatima prayer being said each morning and there will be a Rosary challenge. A parishioner, Mr. Zydek, will be presenting to the older students as well about Our Lady of Fatima

Beth Borys will be leading "Fight the Good Fight", which will be providing parents with practical ways to extend the Catholic faith into their homes

Colleen mentioned the priests' presences at the games and how great it would be to have them there. Bob mentioned having a public calendar so all know where to go, etc but it has been a challenge. Angela mentioned that Fr. Dave has been present at the Thursday football practice.

VIII. Closing Prayer - Colleen

IX. Adjournment: 7:06

School Advisory Committee Agenda

October 16, 2017, 5:30 pm – 7:00 pm

Location: Room B Parish Office

School Mission: Building joyful missionary disciples, Our Lady of Good Counsel Parish School, provides academic excellence through life-changing encounters with Jesus.

Members:

√ Stacy Roberts, President	√ Angela DiSalvo, 3-4	√ Liz Ross, Principal	√ Cristina Haass, SIT
□ Colleen Liddell, Vice President	√ Shelly Cervenak, 5-6	□ Father John Riccardo*, Pastor	√ Cindy Richards, PVC President
√ Kaelah Lesnau Secretary	√ Kelly Mangion 7-8	√ Melissa Aguilar, CIT	□ PR&M
□ Emily Ryner, K-2	√ Mary Key Gendron, Teacher Rep	□ TBD, Jr NHS Rep	√ Bob McCurdy, Booster Club
√ Leigh Fitch, Counselor/AP			

*Anticipated absence

Agenda

- I. Call to Order – Stacy
- II. Opening Prayer - Kelly
- III. Approval of Last Meeting Minutes- all approved
- IV. Principal Update- The school will be moving forward with the change of logo as discussed at the September meeting. Concerns with the Crusader were addressed and we look at it as We are the armor of God and are Warriors for Christ, therefore the Crusader is a great image.. The mission statement change has taken place and each room received posters and kids are getting a hang of it. The AOD grading and curriculum will stay in place. Grades K-1 will continue to use standard based report cards like they have in the past. Grades 2-8 standard based report cards will be put on hold. The staff is waiting to get the proper wording of the standards from the AOD and to offer teachers professional development so they are prepared to assess students appropriately. Dress code updates- Mrs. Ross and Mrs. Fitch are thoroughly going through the 2017-2018 handbook and editing was has been omitted from previous years. Shelly asked if leggings are allowed- they are if they are fitted, to the ankle and if they are navy, black, white or gray. The concern was that with the little ones struggle in the bathroom with tights, etc- so leggings were made allowed. The cell phone policy is still a gray area due to the multiple changes that occurred in the beginning of the year. Mrs. Ross has addressed the classrooms in grades 3-8 to discuss what is allowed and what is not.

Administration is currently doing a self-study regarding all of the staff, student, school handbook to make sure that everything is correct and up to date. Once it is all corrected it will be uploaded and parents will be notified.

Mrs. Fitch discussed the school doing service projects for each month through NJS. There will be projects each month for each grade level, but also having the kids have a say in what some of the projects may be. Angela discussed the no-sew projects she did with kindergarten last year and has a lot of material that she is willing to donate for a project. Kelly mentioned that scarves may be easier because there is less tying. She also mentioned that they could tie scarves around the trees if anyone needed them (Detroit or other large cities). Angela discussed The Kindest Project with the rocks and how it went really well with football. Melissa brought up not duplicating anything that is done through the church and discussing the projects with them. Mrs. Fitch explained that they do double check with parish events to see to see if anything else is going on throughout the parish so that events can either be combined or nixed. In years past, people did not want any fundraising, but lately the projects are more kid driven now and it is more of an option.

Mrs. Ross shared with the group the bag that students will be given to used for trick or treating. There will be gratitude cards in each bag with Open House times, mass times, etc that students can pass out while trick or treating to spread news about our school/parish. Each student will receive them closer to Halloween.

V. Old Business

- Parent Code of Conduct- right now the PCC is in the handbook- Mrs. Ross needs to make sure that we receive the AOD approval. She needs to make sure first that we can legally exclude children from class due to a parent's behavior. Not only do we need the AOD approval, but we do need Father John's approval. Bob mentioned the concern brought up by the Booster Club and where the definitive line will be drawn between CYO and the School. It was originally created to protect teachers/ administrators. It does need to be written correctly to create an expectation for parent behavior. It was never sent out directly to the parents- but will be out for review and if it is approved, it will be sent out to the group. Greg C. from the AOD will be here Thursday to discuss accreditation matters and this will be addressed as well.
- Dress Code Concerns- addressed above
- School Directory Update- Cindy shared that the directory is complete and has been updated with class lists, committee heads, room parents, etc. It is a PDF and is able to be printed. Shelly shared that parents have expressed a need for a hard copy and parents are

willing to purchase them. It is quite costly to print them and a difficult process to actually print them. It is on the website and is easily accessible and keeps everything streamlined and in one location. It also aides in the Green School efforts. Pricing for selling them would be difficult.

- Public Sport Calendar- previous concerns were expressed with the lack priest's presence at sporting events. Bob shared that the concern has been brought up to the booster club. olgccrusaders.com is the sports website that event information can be found at if interested. The complete schedule for all information can be found on the site. Each team has their own page and all events can be found. They are sorting out how to get the information out to everyone when big events are happening. Emily mentioned that a quick blurb, upcoming games, etc can be sent to the office to be included in the Crusader Connection. Kelly mentioned that both boys and girls won the Cross Country Championship. There should be a CYO corner just like there is a PVC corner. Booster Club is working on a communication committee so that people know who to email and send updates to.

VI. Round Table- Stacy mentioned that all grade level representatives should contact head room parents to know who they are so that it is known where concerns should be expressed.

Angela voiced her concern about the Facebook page and what is being posted, etc. Mrs. Gendron suggested removing the OLGC name off it. A majority of it is useful questions, etc- but there is a wheelhouse of complaining that can get out of hand. Mrs. Gendron mentioned that as Christian parents, we should be calling out the negativity with kindness. There are some defenders, but there are some instigators. A lot of concerns were brought up with Mrs. Lambrecht's resignation and Mrs. Ross explained that it is a personnel matter and concerns should be addressed with Father John as there are somethings that legally cannot be shared. Mrs. Ross reinforced how incredible the staff is as well as the students are.

Stacy brought up the need for us as SAC to facilitate the feeling of a group and collectively support everyone. How do we handle it? Should we not engage in the Facebook group? Melissa mentioned that is all goes back to the Parent Code of Conduct. Cindy mentioned that there could be an official Facebook page, but It does take a lot of work to keep it up to date, police it, etc.

Cindy said that the SpiritWear site is close to being launched. Kathleen L will chair the committee and her role will be to deliver the orders to school. The colors of the Spirit Wear will be green, gray, black, white. Cindy threw out the idea getting different colors like pink, purple, etc. There will be nicer items like Nike jackets, etc.

Emily mentioned that things that are discussed in the SAC meetings that are immediate changes should be communicated such as the dress code changes, etc. Email blasts will

be sent out if there are any immediate changes, etc. Teachers can also post new information such as uniform info, etc. to their classroom sites.

Kelly expressed gratitude towards Mrs. Ross and Mrs. Fitch for their service and stepping up and asked how can we serve them/help them with any transitions. Mrs. Ross said that it is important to be positive and have an open line of communication.

Cristina shared that the SIT has not met yet. She expressed the need for us as SAC to remain positive in all the change.

Mrs. Gendron shared that she feels incredibly at peace with all of the change and that the staff, etc are filled with joy and are thrilled to be teaching our children.

Bob mentioned that there will be a difference in the sports wear and school wear. All 12 sports have their own logos, and it has to be very structured and is not as easy to roll out. It will likely be online next summer (sports only).

Mrs. Ross mentioned that any spirit wear can be exchanged for any gym day apparel. (pg. 16 of the handbook) but cannot be worn with regular uniform.

Next meeting is November 27th due to Thanksgiving.

VII. Closing Prayer - Melissa

VIII. Adjournment

School Advisory Committee Agenda
 November 27, 2017, 5:30 pm – 7:00 pm
 Location: Room B Parish Office

School Mission: Building joyful missionary disciples, Our Lady of Good Counsel Parish School, provides academic excellence through life-changing encounters with Jesus.

Members:

√ Stacy Roberts, President	√ Angela DiSalvo, 3-4	√ Liz Ross, Principal	√ Cristina Haass, SIT
√ Colleen Liddell, Vice President	□ Shelly Cervenak, 5-6	□ Father John Riccardo, Pastor	√ Cindy Richards, PVC President
√ Kaelah Lesnau Secretary	√ Kelly Mangion 7-8	□ Melissa Aguilar, CIT	□ PR&M
√ Emily Ryner, K-2	√ Mary Key Gendron, Teacher Rep	□ TBD, Jr NHS Rep	□ Bob McCurdy, Booster Club

*Anticipated absence

Agenda

- I. Call to Order – Stacy
- II. Opening Prayer - Kaelah
- III. Approval of Last Meeting Minutes- will review again and approve at next meeting
- IV. Principal Update
 - Accreditation Update- this year is our “self study” where we look at the 13 benchmarks (each containing several sub categories). There are certain manuals, policies, etc that need to be in place and all up to date. We also have to have to rate ourselves in provided areas as well as provide there must be digital evidence for each rating. Rating ourselves high shows that it is something that is done really well, a low rating shows where improvements can be made. The staff is currently meeting every other week to work on the self study (alternating with regular staff meetings). The self study is currently the main focus of the staff, and although it is a lot of work, it is coming together. Liz is very thankful for the amazing staff and all of that they have taken on.
 - 1. Strategy Plan- Father attended a meeting and the AOD asked all parishes to look at a strategic plan. Father was given a guide that takes a look at the parish and the school combined. Meetings for the plan will be January-June and will meet two

times a month for 90 minutes. These meetings will consist of Father, administration, two staff members, parents, alumni, members of the parish, and someone from a neighboring parish that does not have a school- all of which are chosen by Father John. The last plan that was completed was only two years ago and is tweaked every year, but now the AOD is asking that the strategic plan is based off of Unleashing the Gospel. All parish schools are required to complete this new strategic plan.

2. Code of Conduct- Father never saw it before, but has since seen it and he gave it to an attorney. A few things were changed/ removed such as the inability to remove a student based on parental behavior. Father's hope is once the strategic plan is complete, we can meet and discuss the plan and parent code of conduct. We are hoping that this will take place in beginning of the 2018 school year.
3. SAC's Role- normally, a few SAC members will be interviewed to see what their specific role entails and what purpose it serves. Liz was at Holy Name and got an idea of what was in store for the SAC. It seemed like the questions were generic such as the role of the committee, the bi-laws, the specific rolls of the members etc.

Liz talked about how proud she is of the students, especially the 6th grade who recently returned from the Howell Nature Center with a lot of ideas on how they wanted to make changes. The students found many ways that they wanted to make a difference in terms of impoverished areas. They were coming up with ways in which they wanted to serve the community such as picking up trash at recess and donating money to Heifer International. They have so many ideas and are so eager to make a difference that they are trying to organize the events and ideas and assign them to a certain month. The staff is trying to allow them to run their ideas to fuel their excitement. Stacy asked how this type of information could get out. There is talk about having a Facebook page to share this type of information. It would be just focused on the school. There are 5 staff members that are looking into getting it up and running. Liz's concern would be the comments that could potentially get posted and how to continually monitor it.

- V. CIT Update- working with the NJHS on the service projects. Colleen asked if there was a list of service projects/community involvement that could be provided for families so that more can be done as families.
- VI. Fight the Good Fight- is a resource based on Unleashing the Gospel. There will be advice, challenges, links, readings, etc that are provided. Sandy O. attended the CIT meeting in October and was a good connection with the parish. The CIT is currently in a holding pattern until Strategic Plan is in place. They are working on an Advent Prayer Service and the students will be going to Adoration. Miraculous Medals will be passed out at the Immaculate Conception mass in December. The 8th grade will be starting

Alpha in January and the 7th grade will be taught Theology of the Body by Father John.

VII. Booster Club Update- they are starting work on the golf outing, which will be held mid-June.

VIII.NJHS Update- both the President and Vice President have been invited to attend

IX.PVC Update- the Fall Bash was a great turn out. We do not have the numbers in yet for what we made. Angela donated back \$4,000 for a SmartBoard from her \$5,000 winnings. The winner of the \$1,000 prize donated 1/2 of their winnings back to the school as well. Robin Pedula is meeting with the treasurer from last year to get the numbers out. The Christmas Shop will be open for grades pre k-6th grade on 12/6 and 12/7 from 8:30-2:30 and from 12:30-3:00 on 12/8 due to mass at the church. Not all students purchase items, so a craft will be provided for those students. This will be the same day as the Confessions- there will be 10 priests in the morning and 12 in the afternoon.. PVC will be providing food for the priests. Spirit Wear is up and running online and sales seem to be going well. There was a sample rack at conferences for parents to see and it received great reviews. Melissa asked if the sample rack could be shown at the church as well (and possibly other school functions). Cindy will talk with the chair to talk about getting samples out to the public more. Stacy asked about volunteers for the Santa Shop and they should be all set.

X. Old Business- Stacy met with Liz about the SAC group to see how everything was going and to see what our role is for the school. They talked about how we are a support and we do not have a specific agenda to tackle right now. We will continue to bring up any issues or concerns that we we may have.

XI. Round Table- Christina had a concern brought to her about a parent not knowing who the classroom room mom was. There should be a deadline for when parents need to be contacted by the room parent. Susie, who will be PVC president next year, would like to attend the meetings. She will come to the final two meetings, but is welcome to attend whenever she would like.

Emily questioned if there was a computer curriculum. Liz said it is PCCS curriculum and the new teacher will begin on 12/1. She is highly qualified in keyboarding, programing, and coding among other things. Liz co-teaches the the advanced JR high students and they are working on programming robots and are currently battling them. The students are doing an incredible job.

Gym class- is there presidential physical fitness awards? Liz expressed that the gym teacher does have a curriculum that he needs to follow, but does not do the fitness awards.

Recess- Emily asked if there is any way there could be extra recess? Liz explained that because of minutes, we cannot add more recess. 7th 8th grade does not have mandated recess, but they do have it at our school.

Angela thought the gala was wonderful- it was a lot warmer and more inviting. She also loves the new spirit wear.

Stacy asked when school starts- Liz stated that 8:10 is the tardy bell, which is when students need to be in the building.. There have been issues with the bell where it wasn't working, but it should be all set. The first bell is 7:55 when JR High begins to go in, followed by the preschool, the next bell is 8:00 when everyone else follows in. The staff is going to be mindful of the time too in case the bells are not working. Stacy also brought up switching lunch/recess order to see if it would help with craziness of lunch. Stacy will look into it more and find research.

There have been concerns with the math in JR High and if it is preparing them for High School; the main concern was Catholic Central. Liz contacted Jake Marmul, who is in charge of admissions, and he provided guidelines and a criteria. He said that they are MORE than well prepared for high school. If students receive 50% or lower on the high school placement test, it is recommended to attend summer school. If they score 25% or lower, it is required. Only 3/24 of the students who applied, were required. He felt that the students did not take the test seriously, as they are doing really well now.

There will be no December meeting.

Open House will be January 28th after the 12:00 mass (1:30-3:00)

Kaelah brought up the presence of the preschool at the Parade of Preschool at the Plymouth Library. Liz will contact them to see what needs to be done to have a booth at the event.

XII. Closing Prayer – Mary Kay

XIII. Adjournment 6:48