

Recording your DOVES Volunteer Hours

www.olgcp parish.net/school

Recording Volunteer Hours

Each family should complete the DOVES Family Report Form online as volunteer hours are completed. This form can be found at www.olgcp parish.net/school. You may also choose to print the form and submit a paper copy to the PVC (via the school office; attention PVC DOVES). Periodic DOVES Volunteer reports will be sent to each family verifying hours recorded.

Each family is **expected to serve a minimum of 20 hours (10 hours for a single parent household)** of volunteer service during the current academic year. We kindly ask that you do your best to honor your volunteer commitments throughout the school year to keep programs running smoothly. Examples of acceptable and unacceptable volunteer hours are listed below:

Acceptable Volunteer Hours

- Any activities listed on the *PVC DOVES Descriptions* sign-up form.
- Hours which enhance the quality of education at OLGC Parish School, such as classroom helpers, science fair volunteers, and field trip chaperones.
- Hours which provide opportunities that contribute to the social and recreational well-being of the students at OLGC Parish School.
 - These positions include: athletic coaches and coordinators, scout leaders, club moderators, dance chaperones, Booster Club Board members, fish fry coordinators, and golf outing chairs.

Unacceptable Volunteer Hours ~ Not Eligible for DOVES Credit

- Any paid positions or time spent attending school functions (i.e. not working as a scheduled volunteer), such as open houses, concerts, conferences, retreats, etc.
- Volunteer efforts (other than coaching, leading, or moderating) on behalf of clubs, scouts, athletic teams, choir, band, Vacation Bible School, Catechism, OLGC Parish EDGE program, or recreational activities.

When in doubt, contact a member of the PVC Board!

PVC President:

Cynthia Richards

pvcpresident@olgcp parish.net

PVC Vice President:

Susie Heineman

pvcdoves@olgcp parish.net

PVC Treasurer:

Robin Padula

pvctreasurer@olgcp parish.net

PVC Secretary:

Lisa Postl

pvcsecretary@olgcp parish.net

What if my family is unable to volunteer or fulfill 20 hours?

If you choose not to participate in the DOVES program, or are unable to complete your required hours, you may opt to “buy out” of the commitment for \$15.00 per hour. To buy out, simply submit a DOVES Family Report Form with your payment. If a family situation makes completing your DOVES hours impossible, please make an appointment with our Principal, Mrs. Lambrecht, to discuss your circumstances. All hours should be submitted by May 18, 2018.