

Parent Leadership Team Meeting Agenda

January 8, 2020

Location: Parish House 7:00-8:00 pm

School Mission Statement: We exist to offer a life-changing encounter with Jesus and equip leaders to transform the culture.

Purpose: To support and enhance the experience for our students both academically and spiritually through fundraising and volunteer opportunities uniting families and staff to serve our parish school while transforming the culture.

Members:

√ Melissa Hunt
Principal

√ Kaelah Lesnau
Secretary

√ Susie Heinemen/Sally Dombrowski
Parent Lighthouse Team

√ Elizabeth Pawluszka
President

√ Becky Stasevich
Treasurer

√ Maureen Squires
Vice President

√ Angela DiSalvo
Hospitality

√ Stephanie Camalo
Fundraising

Agenda

I. Call to Order – Elizabeth Pawluszka- 7:01pm

II. Opening Prayer – Angela DiSalvo

III. Approval of Last Meeting Minutes December 12, 2019- approved by
Maureen, 2nd from Steph

IV. Principal's Report – Melissa Hunt

-MAP testing window opens today; the child's teacher will contact you and let your know when their testing will be.

-Jennifer has started as our new interventionist. We are so blessed to have her!

-School Communications Update- the initial step to improve communications was to streamline Gradelink announcement pages, which will be updated every Monday. The new announcement pages will be smart phone friendly. The primary communication from the teachers will be email and Gradelink. The school's communication will continue to be the Crusader Connection. Phone calls and text messages will be sent as reminders.

-Open House is Sunday, January 26th. This is a day that we are truly opening our doors for not only prospective families, but all families. There will be a lot of student leadership opportunities. The week prior is when we start announcements at masses. We do send out flyers to parish families as well as any family that has expressed interest to our school. Families will also be given cards that they can hand out. Stephanie had the great idea of sending mailers out to non-school parish families. The weekend prior,

(1/18/19) students will be in uniform to pass out cards at masses. Melissa will talk at all the masses and include student leadership as well. Staff and students will be hosting coffee and donuts after Sunday masses (8:00 am and 10:00am).

Catholic School's week- Wednesday, the super intendant is invited to our school to share the vision Catholic Schools in the AOD. All staff, families, and parish families will be invited. Catholic Schools Week end with Winterfest on January 31st from 6:00-8:00.

- The feedback from the Coffee Chat listening session data has been compiled and will be analyzed by the School Improvement Team next week.

- Letters of intent are being sent home tomorrow (oldest/only students will be given. Intent of return letters will be due by January 17th. The \$200 deposit will be deducted from the FACTS account on 2/14.

- The 2020-2021 school year calendar is being drafted next week and will be shared as soon as it is finalized

- Valentine's Day party time will be changed- they will go from 2:00-2:45 to accommodate bus riders

- Uniform Updated- New gym pant, without a tailored leg and a different fabric is now available to purchase. There is also a black fleece 3/4 zip now available.

There was also a request for a different sweater to replace the current 3/4 zip one

V. Old Business –

a. Fall Bash Numbers

- the results from of the net income were published in the Connection before Christmas. We did net over \$89k. We did meet our income budget. We had over \$40k in raffle tickets, \$50k in sales of auction items. Grossed approximately \$117k.

Survey Data From Fall Bash- 32 responses, but 11 of the responses are from people who didn't attend the event. 60% attended the event, of the 60%, 80% of attendees said the dinner was nice/very nice, 20% said change it up, not my thing

When asked about cash raffle - 70% said they liked it and to keep selling, a few responses said raise tuition, or raise tuition and give the \$200 back when families sell all tickets. 2 said no because they don't like the school direction, one said only 1 major fundraising event

No one volunteered to be the lead and 3 volunteered to be on the committee.

- there were questions about the bidding being opened before the event; it was unsure if it generated more money

- there was a question about possibly having childcare, but there was concern about alcohol being served. Stephanie mention making a babysitter availability list from older school leaders.

b. Update on Uniform Closet- it has been painted. Used Uniform Committee has working on configuring the space and housing ever

VI. New Business

- a. Treasurer Report- December numbers are still being finalized. We had the Santa Shop, which raised a little bit of money! The other big expense was the tuition that was raffled off; the check was cut.
 - there is a \$30k line item for the Apple lease (part of the Bash funds are used here). 5th and 6th grade have asked us for a 1:1 ratio of iPads due to low storage from sharing the devices and scheduling difficulties when multiple classes would like to use them at once. 20 new iPads were purchased, accessories, charging carts, etc brings the expense to \$11k.
 - there was a question regarding the the \$25k line item for Leader In Me and if that entire amount would be spent. It was explained that the money goes towards the Habit Hop, trainings (including consultant fees), materials for students/classrooms, environment updates, staff/student initiatives, etc.)

On 12/2 the staff participated in a training for goal setting: they talked about personal goal setting and how they can do it with their students. In Leader In Me these goals are called WIGS.
- b. Trivia Night Jan 25, 2020- at the social hall. Doors open at 7:00, Trivia will go from 8:00-10. Get a team of 8-10
 - *Trivia Night has been *rescheduled* for Friday, May 1st*
- c. Mom's Coffee January 15, 2020- Pam announced the Coffee with Our Mother, which has stemmed from the MOMs overnight retreat. This year, the focus will be "She has a Mighty Call", which will focus on Leading Women from the Bible. There will be Praise and Worship, fellowship, and Adoration. The next one is 1/15, 3/18, 5/20 from 9:00-10:30. They are trying to incorporate some evening times, but it has not been able to happen yet.
- d. WinterFest- Kevin Gibson has already gotten started with the staff and student leaders. It is going to be on Friday 1/31/20 from 6:00-8:00. There are no drop-offs and parents must be with their kids. 7th & 8th graders will be asked to run the games. This a great way to get DOVES hours!
- e. Fun Run Date Set for May 8 (Friday)- volunteers will be needed for the event!

VII. Closing Prayer – Maureen Squires

VIII. Adjournment- 7:57pm

Parents in attendance: Pam Peper, Jenn Salazar, Araceli Peters, Jennifer Wilson, Jena Metropulos, Emily Ryner, and Melissa Friel.