

## Parent Leadership Team Meeting Agenda

June 10, 2020

Location: Maureen Squires's Home 6:30

**School Mission Statement:** We exist to offer a life-changing encounter with Jesus and equip leaders to transform the culture.

**Purpose:** To support and enhance the experience for our students both academically and spiritually through fundraising and volunteer opportunities uniting families and staff to serve our parish school while transforming the culture.

### Members:

v Melissa Hunt  
Principal

v Kaelah Lesnau  
Secretary

v Susie Heinemen/Sally Dombrowski  
Parent Lighthouse Team

v Elizabeth Pawluszka  
President

v Becky Stasevich  
**Treasurer**

v Maureen Squires  
Vice President

v Angela DiSalvo  
Hospitality

√ Stephanie Camalo  
Fundraising

I. Call to Order- 6:46

II. Opening Prayer- Hail Mary

III. Approval of last meeting minutes- approved by all

IV. Principal's Report

- Distance Learning was amazing and went way better than expected in thanks to all staff and parents! We had 190 survey entries on how DL went- the general response was super positive and a lot of great feedback was shared. A team is now in place to look through the survey results and the guidelines through the AOD and then implement a new crisis plan for the school in the event we have to DL again. The recommitment was for two reasons: get a sense of the real needs of the families and recruitment. We have until Monday to recommit- we have 116 who have responded, which is over 50%- we are hopeful for 75%. 6 Families have declined commitment.

V. Treasure's Report- May reports are not finished yet, so nothing to report from May.

The Giving Tuesday Money (\$15,000) was given to the school, not the PLT. Sally asked about the Boutinere and Bowtie money that she sent and would like to donate it to the school.

Steph questioned why the PLT is not getting the money from the Giving Tuesday. There are a few items for approval: the request from Amity from the Uniform Closet for \$562. We all approved to pay in full. We budgeted for the Spring Musical- and we have \$600 left, which will go pack into the PLT funds. Melissa asked to transfer funds over to the school form the PLT for Tuition Assistance, Leader In Me, and Technology. Steph brought up a great point about asking Leader in Me for a deferment for this year: pay \$12,500 this year and the remaining next year since we did not have a chunk of our school year to work with the students. The \$25K was cushioned for next year to account for supplies and such that teachers may want. Becky attached a budget in hopes to schedule a budget meeting in the near future. We will wait until the budget meeting to decide on the transferring of funds then. We had about \$100k cash on hand at the end of the year, we should be standing at about \$38K to start the year.

## VI. Outstanding Business

### A. Fun Run-

1. Giving Tuesday took place of the Fun Run this year. We specifically stated that the fundraising would go to the Vollbrecht fund, so it'll get transferred right to there. There was in-depth discussion on how the Vollbrecht fund works and the process in which families must go through in order to receive assistance.

- B. Fall Bash- we have some great plans, but everything is on hold until we know exactly what we will be able to do. Melissa suggested pushing for an October date and hopes that we will have presidence over everything else for gym use. Steph has been hard at work getting water, vodka, Two Chicks (canned drinks), and the Coors Light has all donated for our event. We will hire bartenders and a caterer. Antonio's is donating late night pizza. There will be a small mini live auction, baskets, etc and possibly a special VIP dinner (Bigalora will have their food truck there for it). We will try to move it to 10/24/20.

## VII. New Business

A. New Board 2020-2021- There are a few people who are interested in the board. We should do a group informational meeting, give an idea of what the meetings will be like, the commitment level, etc. Once they know about the positions, have them discern about what position they are interested in. We have

President, VP, Shadow Becky, Shadow Kaelah. We have possibly five people interested.

B. Meetings for summer:

Budget Meeting (we should get the finance committee to the meeting) There could be two parts to the meeting: part 1 PLT budget, part 2, would include the bigger financial committee. First meeting will be Thursday, June 18th at 1:00pm. New Board Meeting- in Melissa's backyard will follow the budget meeting @ 2:00.

UPCOMING PLT MEETINGS

7/23/20 @3:00 *Location TBD*

8/6/20 @ Noon *Location TBD*

8/20/20 @ 10am *Location TBD*

C. Back to School-

New Family Orientation (TBD)

8/18/20- Teacher Training Breakfast after 8am mass.

8/19/20- Popsicles in the Park 4:00-6:00

8/24/20- Meet the Teacher and New Family Lunch

VIII. Closing Prayer