

Parent Leadership Team Meeting Agenda

Date: 12/10/202

Location: Zoom

School Mission Statement: We exist to offer a life-changing encounter with Jesus and equip leaders to transform the culture.

Purpose: To support and enhance the experience for our students both academically and spiritually through fundraising and volunteer opportunities uniting families and staff to serve our parish school while transforming the culture.

Members:

√ Melissa Hunt
Principal

√ Kaelah Lesnau/Danielle
Suhy
Secretary

√ Susie Heinemen/Sally
Dombrowski
Parent Lighthouse Team

√ Sean Bartolucci
President

√ Becky Stasevich
Treasurer

√ Justine Jeffrey
Vice President

√ Angela DiSalvo
Hospitality

Stephanie Camalo
Fundraising

- I. Call to Order-1:06 pm
- II. Opening Prayer- Hail Mary
- III. Approval of last meeting's minutes-
- IV. Principal's Report

We have been asked by the AOD to do an additional survey to get an idea of where our school is at. It will look very similar to the survey we took in the fall in addition to a few questions regarding our remote learning plan. Melissa shared her screen with a letter that will be going out to the community to know the importance of the survey and that it is important to take it seriously. Justine added that there should be some directness on the importance of keeping what is going on in the church separate.

This Friday there will be a communication sent out from our team about all of the highlights and accomplishments that we have had this year. It is a great way to praise God for all of the good that has happened!

There was a staff meeting this week and Melissa shared all of the fun Christmas stuff that has been going on within the staff. Giveaway day was a huge hit for the all of the staff! Melissa would like to continue the giveaways next week. She shared the digital Christmas card that will be sent out to everyone next

week- also, next week there will be a kids give away day and a tacky Christmas wear day.

Each family will receive a 52 Sundays book as a gift from the school.

We are gearing up for re-commitment for next year's school year. In the past, there has been a paper communication sent out, but this year we are trying to do it digitally. All of the new families that register will also be able to use FACTS. We need to work on a few things with FACTS before communicating everything out. Melissa asked us all to think of something we can do for those families that do recommit.

Open House will be the last Sunday in January. The teachers are doing everything digital in the event we cannot hold the open house. Our hope is that all prospective families can do a tour that day. We will still have the tables set up in the gym, but will not be attended by people. In the past, the PLT has been there to help direct people, etc- Melissa will let us know if there is anything we can do to help on this day. There will be no hospitality (cookies, etc). Each family will get a bag ,etc to take home with them.

The open PLT meeting is on January 12th at 7:00 pm. We talked about doing a parent zoom to welcome new families and have breakout groups. We are combining the two- we as the PLT will have a concise agenda with a short principal's report and will break out in small groups. An invitation has been made and will be given to Sean to have with the new family welcome signs. s

Picnic Basket donated a gift card to every teacher! We had to switch from their pizza because it was too difficult for them to deliver the pizza because of their short staff. We will be going through Domino's as the AOD will be covering the bill.

V. Treasurer's Report

- A. Becky sent out the October report to review.
- B. She is still working through reconciling the parish reports with the school reports. It gets a little tricky with the Fall Bash, credit card fees, etc
- C. Becky and Andy met last week to go through how to reconcile the books and they will be working together moving forward so he is up to speed
- D. She filed the final statement- we raised over \$57,000 for cash raffle, which was \$51,000 to the Vollbrecht fund!

VI. Fundraising Report

- A. The Lincoln Sign and Drive, Chipotle and 5 Below numbers are still coming in

VII. Old Business

A. PLT Open Meeting and Breakout Sessions

- we will meet on 1/7/21 to discuss the structure of the open meeting.
- We should talk about ALPHA and volunteer opportunities

B. New Family Welcome Signs

1. Sean has the signs and is waiting on the invites to be included. Sean reached out to the Confirmation Candidates but does not have many volunteers. Sean has a plan to get it done by the end of the weekend or Monday.

VII. New Business

A. Christmas for Staff

- Some parents have asked about celebrating the staff. We talked about the coffee truck and providing a lunch for the staff.

B. Sally brought up discussing the retreats that were provided for our 5th-8th grade students in our letter to the school community

C. Justine asked about the grant that we won and how it is working with Be Loved Revolution

D. Kaelah brought up the 5th and 6th grade posting and it was discussed that it is the same position from the beginning of the year.

VIII. Closing Prayer

IX. Adjournment- 2:18