

Parent Leadership Team Meeting Agenda

Date: March 4, 2021

Location: OLGC Parish House

School Mission Statement: We exist to offer a life-changing encounter with Jesus and equip leaders to transform the culture.

Purpose: To support and enhance the experience for our students both academically and spiritually through fundraising and volunteer opportunities uniting families and staff to serve our parish school while transforming the culture.

Members:

√ Melissa Hunt
Principal

√ Kaelah Lesnau/Danielle
Suhy
Secretary

√ Susie Heinemen/Sally
Dombrowski
Parent Lighthouse Team

√ Sean Bartolucci
President

√ Becky Stasevich/Andy
Farnsworth
Treasurer

√ Renee Jex

√ Justine Jeffery
Vice President

Angela DiSalvo
Hospitality

Stephanie Camalo
Fundraising

- I. Call to Order- 1:35
- II. Opening Prayer
- III. Introduction of Renee Jex
- IV. Staff Appreciation Luncheon- Zoom with Brandy Marx and Sara Weber
 - A. Three different options are being explored right now- in the past it has been a very “5 Star” event with service, gifts decorations, etc. We are of course in a different time this year. There will be 35-40 staff members with a \$1,000 budget. Potentially thinking of a Mexican theme since it is on Cinco de Mayo. We discussed having it outside and getting a food truck. They researched one that was \$1,300, which is over budget without decorations, etc. The other idea was to get a better quality caterer like Cantoros and have more of a buffet style. Can we ask parents to donate stuff to help make this event special? We need to get Stephanie in the loop to hopefully reach out to Mexican Fiesta and use her established relationship with them. Sean will send out an email to put everyone in contact
We can plan on 11:15-1:00 for the entire luncheon. Kaelah will create a [signup.com](https://www.signup.com) link to get volunteers to help the day of for them to be included in the Connection this week.

V. Approval of last meeting minutes- Becky approved and Sean supported

V. Principal's Report

- Tomorrow is a PD day for the staff- some staff members will be getting their 2nd vaccine

-We have hired a literacy consultant to come in for the teachers. They will also be doing STAR data analysis from the most recent assessments and comparing the data and seeing how they can use it to drive their instruction. Monday is a full AOD PD day for teaching staff.

-There is a potential for us to need another PD for the staff members to have a math consultant in. This could possibly be added on to Spring Break. The PLT board was all in favor of having the added day off to support the PD for the teachers. It was the consensus that we are all extremely grateful for the in person instructions our families have received this entire year, that we would be ok with an added day off for PD.

-Staffing in general- there will be some special retirements that are going to be announced starting as soon as next week. Melissa will be sending the communications to us first, then to the school community. We have been looking to see what we can do for the Discipleship role- Helena has started to fill in with those current roles. She will be moving from the office to the Campus Ministry. We will be hiring a new administrative assistant for the office.

-We have been looking at how we can bring on advancement- such as on boarding new families and working with Marketing and Fundraising- someone who is looking to push our school forward into the community.

-March 19th there will be a mass with Bishop Battersby at 8:30. We are in need of EMs that day; both here and at school. Sally brought up that there was not seating reserved for school families at the previous mass. Melissa made note of it and will be sure there will be reserved section.

-Round up is scheduled for March 26th in the afternoon. While the PreK4 and K students are being assessed, Melissa needs us here to help set up (in the morning) and decorate as well as doing hospitality during the event. She would also like people to share their testimony if anyone is interested or knows of anyone.

-The results from the STAR tests will be shared out at the end of March with families

-We will also have 3 sections of Kindergarten in addition to the young 5s program. If we get 6 more PreK 4 kids, we will need another classroom.

VI. Treasurer's Report

-January's statement was shared- we did transfer over \$51k to the Vollbrecht fund, paid for the Save the Date for the Fall Bash, Cricut Machine, and new lawn signs.

-We looked at the hospitality budget- and looked at where we can have some wiggle room to potentially add some money to the Staff Luncheon budget.

VII. Fundraising Report

-The Fun Run Committee is moving forward and beginning their planning process.

VIII. Old Business

A. New Family Lawn Sign update

1. Lists have been given to the volunteers to distribute the lawn signs and they have been going in every weekend.

B. Teacher Appreciation Week

- we will be hosting the coffee truck that Monday, but should plan different ways to share our appreciation to the staff.

X. New Business

A. OLG Apparel Store and Sweatshirt options for next year

-Stephanie is working on getting some apparel set up to have for school apparel.

XI. Closing Prayer