

Parent Leadership Team Meeting Agenda

Date: March 25, 2021

Location: Zoom

School Mission Statement: We exist to offer a life-changing encounter with Jesus and equip leaders to transform the culture.

Purpose: To support and enhance the experience for our students both academically and spiritually through fundraising and volunteer opportunities uniting families and staff to serve our parish school while transforming the culture.

Members:

√ Melissa Hunt
Principal

√ Kaelah Lesnau/Danielle
Suhy
Secretary

√ Susie Heinemen/Sally
Dombrowski
Parent Lighthouse Team

√ Sean Bartolucci
President

√ Becky Stasevich/Andy
Farnsworth
Treasurer

√ Renee Jex

√ Justine Jefferey
Vice President

√ Angela DiSalvo
Hospitality

√ Stephanie Camalo
Fundraising

- I. Call to Order-1:05pm
- II. Opening Prayer-Melissa Hunt
- III. Approval of last meeting minutes- approved

IV. Principal's Report

-We are still accepting new families for next year; we have currently accepted 35 new families. We are praying for more Kindergarten students as well as Young 5's. Round Up for the little ones is tomorrow and we are excited to meet all of the families. If anyone can help tomorrow by greeting parents, starting at 11:50 ,at the parish house, Melissa would appreciate it! Sally will be there to help!

The in person Book Fair brought in \$3600 We are currently at \$600 for online sales and it will be open until 3/31. Stephanie asked to get this on the books so that we can make sure we have all of the fundraising dollars in one place.

On Tuesday Msgr. Lajiness will be at the school and will also be there after school to meet the staff.

Next week starts Spring Break!

Earlier in the week we had interviews done with students and parents to give testimonials for our school. This video will be sent nationwide to fill the open staffing positions we have. We want to make sure that our pool is very wide spread. It will be a big push on Facebook with a link to be connected to our school site that will have job descriptions and links to apply all online. There will be a Zoom interview first and then an

in person interview. We are hoping the launch will be April 19th. If anyone on our team is interested in sitting in on the hiring committee, please let Melissa know.

V. Treasurer's Report

There was not a whole lot in Feb- just 2 deposits: Busch's shopping and three Out of Uniform passes were purchased for classrooms. There were no expenses. To date, our net is over \$58K.

In March we have received 2 teacher reimbursement requests. We discussed trying to find a way to have all of the fundraising revenue in one place.

VI. Fundraising Report

There will be a restaurant fundraiser coming! Steph is working on Eats and Sweets in Plymouth to possibly do May 7th right after the Fun Run.

Fun Run- there is a new platform that we will be working with. They take 6-8% of our profit. They will waive the \$500 fee because we were with a different company. Melissa wants to be sure that all of the kids' individual pages are super easy to share. We also need to make sure the reports are easily generated so that we can pull up and track daily. Steph will be on the Zoom call with Kylie tomorrow to discuss marketing. We never had budget before for this event, but if we want to do a color run, the chalk is a cost thought. For 25lbs of chalk it is \$98. They recommend 25lbs for 25 people- we would need at least 6 boxes. The chalk goes in little pump guns and get sprayed as they run by. Justine and Steph talked about getting some sunglasses for the kids to wear. Kaelah brought up checking on the potential for there to be family pages so that it is easier for people to donate to multiple children. The cost could be roughly \$1,000, but could be a wash with us saving the \$500 and 2%. We discussed that it could be super messy and would be going back into the classroom and cars afterwards. After discussing, we decided that we will not do the color portion for the event.

We need to start planning the Kick Off Assembly at least two weeks before. Let's look at Friday, the 23rd.

We will do chips and water.

The PepRally will be on Friday, the 23rd. Classes will need to come up with their team name and banners by the 23rd. Kaelah will be in touch with the Room Parent Chairs to reach out to all of the room parents to create the banners.

VII. Old Business

A. Teacher Appreciation Week

-The Staff luncheon- the food truck was approved by Melissa and they are moving forward with all of the planning. They will have a Piñata that will have gift cards of varied amounts for the staff gifts.

B. OLGC Apparel

-The Quint family is chairing the committee. Steph has reached out to a few companies to try to get the ball rolling for Spirit Wear, but has not heard anything back. Sean will look into the West Catholic vendor. We need someone that opens a “store” just for our scholarship and manage our inventory, etc.

VIII. New Business

A. Playground Basketball Backboards

-Angela reached out to Sean about getting the boards outside replaced. They are pretty pricey. We talked about taking them down and refinishing them with new paint, logos, and a new rims and nets. Sean will head this and Kaelah will create a new signup.com

B. Mother/Son-Daddy/ Daughter Events

-The want to do the Mother/Son at Paradise Park where they can pick two different things to do and then have pizza after. It was discussed that they should move forward and we will advertise that we would love to have a Daddy/Daughter dance or some other type of event, but need committee chairs to plan the event.

C. Next Open Meeting- Tuesday, April 20th

-Sean thinks it should be a Zoom meeting and we should break into small groups

IX. Closing Prayer- 2:25pm